

*****APPROVED*****

**Williamsburg Regional Local Human Rights Committee
Special Meeting Minutes**

Date of Meeting: December 14, 2010

**Denotes attendance at this meeting*

Committee Members: John Barrett, Secretary*
Rita Gregory, Vice-Chairperson*
James R. Henry
Timothy Russell, Chairperson*

Office of Human Rights: Reginald Daye, Regional Advocate

Program Affiliates: Bacon Street:	Bob Coleman (Affiliate Program Liaison)
Better Life of Virginia:	Christian Aigbe Babatunde Talabi
Campbell House:	Jacqueline Campbell
East End Academy IOP & Day Treatment	Celestal Powell*
Family Preservation Services:	Denille Francis
Neurological Rehabilitation Living Centers:	Doug Brown* Melissa Gonzalez *
SWRMC Structured Outpatient Behavioral Health Program:	Jana Brultz
United & Empowered Care:	Marietta Cottingham
Williamsburg Place:	Patty Cranford

Call to Order:

Mr. Russell called the meeting to order at 11:01 am at William and Mary's Keck Lab.

Discussion Items:

Request for Affiliation: Following discussion, the LHRC members unanimously approved the requests of:

(1) **Neurological Rehabilitation Living Center** for a 90-day Temporary Affiliation for its Supervised Independent Living program at 837 Saltmeadow Bay in Virginia Beach. Mr. Russell suggested that the program will reapply for a 90 day affiliation at the January 2011 meeting so the program will have at least 90 days temporary affiliation before granting full affiliation. Mr. Brown and Ms. Gonzalez explained the previous location's rent had been terminated and had spent 3 months looking for a new site. Ed Gonzalez came out to the site Dec 6 and approved the new site. The committee understands the new site is an extension of a pre existing affiliated program; current policy and procedures are in compliance. The Committee had 2 recommendations for NRLC: 1)

Consult with Ed Gonzalez concerning procedures when adding new sites to limit the need for special WLHRC meetings 2) Investigate adding home health care to programs, policies and procedures.

Public Comment Period: There was no public comment.

Adjournment: *Mr. Russell adjourned the meeting, with the membership's approval, at 12:22pm.*

Closed Meeting: At 11:31 am the committee members went into closed session per Virginia Code 2.2-3711(A)(1): Personnel and (A)(4): Privacy to interview an applicant for an open seat on the Committee. The committee reconvened in open meeting at 12:21, each member certifying that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The committee reported out in open meeting that it will not be recommending the applicant for the seat on this Committee.

Submitted by:

Approved by:

Robert E. Coleman, Recorder
Affiliate Program Liaison & Support

John Barrett
LHRC Committee Secretary